



**Application for Appointment to the  
PLANNING COMMISSION**

Vacancies:

Two (2) Seats with terms expiring 3/1/2029

Applications should be delivered to: City Clerk, 3101 Center Street, Placerville, CA 95667,  
emailed to [roconnell@cityofplacerville.org](mailto:roconnell@cityofplacerville.org), or faxed to 530-642-5538.

Application Deadline: Thursday, February 13, 2025

Name: \_\_\_\_\_

Physical Residence: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Tell us why you would like to serve on the Commission: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What skills or experience do you have that you feel qualifies you to  
serve on the Commission?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

*Please see other side for qualification requirements.  
You may attach additional sheets as necessary. Thank you.*

**Municipal Code Section 2-2-3 ( C ) Qualification Requirements:** Upon appointment to the Planning Commission, the appointee shall either be: 1) a City resident, or 2) a property owner within the City limits and who lives within the Community Region, or 3) a primary business owner within the City limits who lives within the Community Region, as shown on Exhibit A attached to Ordinance 1555, available for inspection in the office of the City Clerk. A majority of the Planning Commissioners shall be residents within the City limits. Said term shall automatically expire if the Commissioner no longer meets the qualification requirements.

**Summary of City of Placerville Municipal Code  
§ 2-2-1 through § 2-2-7 Planning Commission**

**2-2-1 Establishment of a Planning Commission:** There is hereby established a Planning Commission pursuant to Chapter 3 of Title 7 of the California Government Code, to be known as the “Planning Commission of the City”. (Ord. 856, 4-20-1961)

**2-2-2 Duties of Commission:** The Planning Commission shall prepare and adopt a master plan setting forth a comprehensive, long-term general plan for the physical development of the City, and shall have such other duties, functions, and powers as are set forth in Title 7 of the California Government Code. (Ord. 856, 4-20-1961)

**2-2-3 Members:** The Planning Commission shall consist of five (5) regular members.

(C) **Qualification Requirements:** Upon appointment to the Planning Commission, the appointee shall either be: 1) a City resident, or 2) a property owner within the City limits and who lives within the Community Region, or 3) a primary business owner within the City limits who lives within the Community Region. (A copy of the Community Region map is available for viewing in the Office of the City Clerk) A majority of the Planning Commissioners shall be residents within the City limits. Said term shall automatically expire if the Commissioner no longer meets the qualification requirements.

**2-2-4 Terms:** The terms of regular members appointed shall be for four (4) years, and shall expire on March 1 of odd numbered years. The terms of three (3) members of the Commission shall run simultaneous to the same year in which a City Council election is held for three (3) seats. The terms of the other two (2) members of the Commission shall run simultaneous to the same year in which a Council election is held for two (2) seats. Vacancies shall be filled in the same manner as the original appointment for the unexpired portion of the terms.

**2-2-5 Removal; Compensation:** Any regular member of the Commission may be removed by a majority vote of the Council. The regular members of the Planning Commission shall receive the sum of seventy-five dollars (\$75.00) each for each day’s attendance at a regular, adjourned or special meeting of the Commission; provided, however, that no member shall receive in excess of one hundred fifty dollars (\$150.00) in any one month. (Ordinance 1599, 10-12-2004)

**2-2-6 Officers of the Commission:** The Planning Commission shall elect a chairperson and vice chairperson from among the regular members, and shall appoint a secretary, who need not be a member of the Commission, for the terms and in the manner set forth in the bylaws of the Commission. (Ord. 856, 4-20-1961)

**2-2-7 Bylaws and Records:** The Planning Commission shall adopt bylaws providing for the method of electing officers, time and place of regular meetings of the Commission, which shall be held at least once each month, and such other rules as may be necessary for the transaction of the business of the Commission and shall keep a public record of its resolutions, transactions, findings and determinations (Govt. Code § 65300 et seq.)